

**Bylaws of the Levelland Independent School District**  
**School Health Advisory Council**  
**(Revised November 6, 2009)**  
**H.E.A.L.T.H**  
**(Hearty Education Action Leads To Health)**

**VISION:**     **The vision of the School Health Advisory Council is to promote healthy minds and healthy bodies to assist students in achieving academic excellence.**

**Article I: Purpose**

Section I: The purpose of the Levelland Independent School District School Health Advisory Council (SHAC) is to serve in an advisory capacity to Levelland Independent School District's School Health Program in order to promote student performance by promoting healthy lifestyles.  
Section II: The School Health Program is defined as the structure that supports education through health education, physical education, health services, counseling, food services, a safe and healthy environment, staff/work site wellness, and integration of school and community.

**Article II: Membership**

Section I: The council shall be composed of a minimum of fifteen (15) members. The chairperson shall be a central office administrator or district employee and will solicit persons to serve on the council.  
Section II: The board of trustees shall appoint members to the local school health advisory council. A majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district. The board of trustees also may appoint one or more persons from each of the following groups or a representative from a group other than a group specified under TEC section 28.004(d).  
Section III: Candidates for membership must be interested in promoting healthy lifestyles through a well coordinated and effective school health program.  
Section IV: Vacancies shall be filled by an affirmative vote of the majority.

**Article III: Meetings**

Section I: All meetings will be governed by Robert's Rules of Order, (School Health Advisory Council meetings are subject to "open meeting" laws).  
Section II: Regular meetings will be conducted in the fall and spring of each school year or as needed and scheduled by the chairperson.  
Section III: Regular meetings as noted above will be scheduled to meet from 11:45 a.m. – 1:00 p.m.  
Section IV: Special meetings may be called by the council chairperson. Notice of a special meeting will be made in writing at least three days in advance.  
Section V: Quorum: The presence of one-half of members shall constitute a quorum for the transaction of business at any meeting, and two-thirds must vote for a motion in order to approve it. If less than one-half of members are present at any meeting, a majority of those present may adjourn the meeting.

#### **Article IV: Officers**

Section I: The officers of this council shall be the Director of Administrative Services and a secretary.

Section II: The Director of Administrative Services shall serve as chairman and the secretary shall be elected at the fall meeting. The secretary will be required to take minutes during the meetings and present them for approval at future meeting dates.

Section III: Any membership vacancies during the school year may be filled by appointment from the council.

#### **Article V: Amendments**

Section I: The bylaws may be amended, repealed or added to, or new bylaws may be adopted by a majority vote of a quorum at a meeting duly called for the purpose according to the articles or bylaws.

#### **Article VI: Committees**

Section I: The council may establish one or more committees as the need arises.

#### **Article VII: Communications**

Section I: Any internal or external communications shall be reviewed and disseminated through the Levelland Independent School District's Director of Administrative Services office via mail, e-mail, fax, or telephone.

#### **Article VIII: Time and Place of Meetings**

Section I: The council will meet from 11:45 a.m. to 1:00 p.m. four (4) times per year in the Levelland Independent School District's central office Board Room located at 704 11<sup>th</sup> St.